

Registration Form

2-Day Course On “Fundamental Of Project Management For Chemical Engineers”
26 April 2017 – 27 April 2017, Wednesday – Thursday | Hilton Hotel

Name of Organisation:

Mailing Address:

Email : Hand Phone :
 Tel (Office) : Fax :
 Contact Person : Designation :

I/We wish to enrol the following person(s) for the above-mentioned Course:

Name	M/ship No.	Reg. Fee (RM)
	SUB TOTAL	
	ADD GST @ 6%	
	TOTAL PAYABLE	

Enclosed herewith a crossed cheque No. for the sum of RM issued in favour of “The Institution of Engineers, Malaysia” and crossed ‘A/C payee only’. I/We understand that the fee is not refundable if I/we withdraw after my/our application is/are accepted by the Organizing Committee but substitution of participant will be allowed. If I/we fail to attend the workshop, I/we will still pay the registration fee in full.

Signature: Date:

Registration Fee (Subject to 6% GST)

GRADE	ONLINE	NORMAL (OFFLINE)
IEM STUDENT MEMBER	450	500
IEM GRADUATE MEMBER	800	900
IEM CORPORATE MEMBER	1000	1100
NON-IEM MEMBER	1400	1500

PERSONAL DATA PROTECTION ACT

I have read and understood the IEM's Personal Data Protection Notice published on IEM's website at <http://www.myiem.org.my> and I agree to IEM's use and processing of my personal data as set out in the said notice.

Terms & Conditions:

- For ONLINE REGISTRATIONS, only ONLINE PAYMENT is applicable [via RHB and Maybank2u –Personal Saving & Personal Current ; Credit Card - Visa/Master].
- Payment via CASH / CHEQUE / BANK-IN TRANSMISSION / BANK DRAFT / MONEY ORDER / POSTAL ORDER / LO / WALK -IN will be considered as NORMAL REGISTRATION
- FULL PAYMENT must be settled before commencement of the course, otherwise participants will not be allowed to enter the hall. If a place is reserved and the intended participants fail to attend the course, the fee is to be settled in full.
- Fee paid is not refundable. Registration fee includes lecture notes, refreshment.
- The Organizing Committee reserves the right to cancel, alter, or change the program due to unforeseen circumstances. Every effort will be made to inform the registered participants of any changes. In view of the limited places available, intending participants are advised to send their registrations as early as possible so as to avoid disappointment.

Correspondence

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BEM Approved CPD/PDP hours: 13
Ref. No.: IEM17/HQ/063/C



2-DAY COURSE ON “FUNDAMENTAL OF PROJECT MANAGEMENT FOR CHEMICAL ENGINEERS”

DATE : 26 April 2017 – 27 April 2017, Wednesday - Thursday

TIME : 8:30 AM – 5.30 PM

VENUE : Hilton Hotel, Petaling Jaya, Selangor

SPEAKER : Adjunct Prof Ir. Elias Musa

Organised and hosted by

Chemical Engineering Technical Division
The Institution of Engineers, Malaysia

Synopsis

This practical course will provide the participants the required skills, tools, knowledge, attitude and the competencies needed to manage the design and the construction of a process plant or facilities.

- Introduction to Project Management for Chemical Engineers
- Overview of Plant Project and Basic Process Design Element for Chemical Engineers
- Planning Engineering Work, managing Schedule, Cost, Quality and Resource
- Coordinating Engineering Work and Conceptual Engineering Design
- Detail Engineering design, Invitation To Bid and Contract matters
- Project Management Organization, Progress Measurement and Reporting
- Procurement of Long Lead Items and Bulks
- Construction – Process Equipment, Piping, Instrumentation etc
- Pre-commissioning and Mechanical Acceptance, Commissioning and Initial Startup
- Project Handover and Warranty

Biodata of Speaker

Ir. Elias Musa earned a Bachelor of Engineering degree in Chemical Engineering in 1977, with MS and MBA as well as a certified Project management Professional with PMI (USA), and has over 30 years of experience in plant /facilities project development in Oil & Gas Industry, including offshore and onshore production facilities, pipeline and gas processing plant GPP and LNG. He has worked for clients as well as International design consultants.

Learning Outcomes

Participant will learn the processes that are involve in the designing, construction and commissioning the new plant project or modification to existing facilities. It will cover the overall project activities as well as detail engineering scope of work in general. Participants learn “what” to do, “how” to do it, and “why” they need to do it. The Course is designed for people involved in managing the design and construction of projects in operating facilities, including engineers, technologists, technicians, tradesmen, and maintenance personnel.

Tentative Programme

TIME/DAY	DAY 1 – 26 April 2017	DAY 2 – 27 April 2017
08:30 – 09:00	Registration	Registration
09:00 – 10:00	Introduction & Definitions	Project Organization
10:00 – 11:00	Process Plant Overview	Procurement
11:00 – 11:30	Refreshment Break	Refreshment Break
11:30 – 13:00	Plant Project Engineering	Construction
13:00 – 14:00	Lunch Break	Lunch Break
14:00 – 15:30	Conceptual and Dtail	Commissioning & warranty
15:30 – 16:00	Refreshment Break	Refreshment Break
1600 – 17:30	ITB & Contract	Lesson Learnt